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				1			2			1			2																			
	236027		Advanced TOEIC	3	2	1																						3	2	1		
	236029		Career Development	3	1	2																						3	1	2		
	236036		Communication and Society	3	1	2																						3	1	2		
	236037		Service Marketing	3	2	1																						3	2	1		
	236038		Data Processing Practice	3	0	3																						3	0	3		
	236052		Understanding and Practice of Law Firm Secretary	3	2	1																						3	2	1		
	236010		Business Service Leadership				3	1	2																			3	1	2		
	236030		Global Business English				3	1	2																			3	1	2		
	236031		Practical Business Chinese				3	1	2																			3	1	2		
	236039		Finance and Computerized Accounting				3	1	2																			3	1	2		
	236048	4 SW	Fourth Industrial Revolution and Creative Convergence SW				3	1	2																			3	1	2		
	236034		Current Business Chinese							3	1	2																3	1	2		
	236041		Global Business Etiquette							3	1	2																3	1	2		
	236043	ERP	ERP Human Resource Management							3	2	1																3	2	1		
	236045		English for Journalism							3	1	2																3	1	2		

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				1			2			1			2																			
	236049		Special Lecture on Current Affairs for Business Analysis.							3	1	2																	3	1	2	
	236050		Creative Design							3	0	3																	3	0	3	
	236021	ERP	ERP Accounting Information Management										3	2	1														3	2	1	
	236025	()	Career Planning and Management (Capstone Design)										3	2	1														3	2	1	
	236035		English for Presentation										3	1	2														3	1	2	
	236044		Secretarial Practice and Behavior Psychology										3	1	2														3	1	2	
	236051		Big Data Analysis										3	1	2														3	1	2	
				18	8	10	15	5	10	18	6	12	15	7	8														66	26	40	
				18	8	10	15	5	10	18	6	12	15	7	8														66	26	40	